SECTION-B

5. (a) Write a detailed note on the technical layout of a Business Letter. (10)

(b) Describe any famous Place of India which do you like most (300 words) (10)

6. (a) Differentiate clearly between experimenting and experiencing? (10)

(b) What technologies are likely to develop between now and 2050 A.D.? Mention the impact on our lives of one such technology.

7. (a) Write an enquiry letter on behalf of Chief Engineer of PWD, Faridabad to the marketing manager of JCB India Ltd., Faridabad to purchase JCB Machines and also enquire about its mode of payment and concessions if any. (15)

(b) Explain the table of contents used in a technical report. (5)

Roll. No…………………………

B.Tech 1st Semester Examination (Re-appear)
Jan.2014

Communication Skills in English-1
Subject Code: AHL-105

Time Allowed: 03 hours. Maximum Marks: 100

Before answering the question paper the candidate should ensure that they have been supplied the correct question paper. Complaints in this regard, if any, shall not be entertained after the examination.

Note: Question No. 1 is Compulsory and attempt two questions from each section. All questions carry equal marks.

1. Do as directed. (10*2=20)

Write the synonyms of the following words: Crafty, Villain, Obstacle, Seclusion

i- What are content words and why they are used?

ii- What is covering letter?

iii- Write the antonyms of the following: Adequate, Complication, Resist, Greatful

iv- What is letter head?

v- What are monophthongs?

vi- Give the two words each formed by adding prefix and suffix respectively

Prefix: Under, Extra

Suffix: -ation, ance

vii- What is word stress, give its example?

viii- Define intonation, why it is used in connected speeches?

ix- Use the given idioms in the sentences giving out its complete sense-

An eye for an eye, jack of all trades
SECTION-A

2. Correct the following Sentences (any 10): (2*10= 20)

i. Either you or I are supposed to do the job.

ii. She most not neglect her’s duty.

iii. I received this letter before my friend left for Delhi.

iv. You cannot pass this examination unless you do not work very hard.

v. Many passengers were waiting for the train.

vi. One of the students have been selected.

vii. Each of the students are naughty.

viii. Neither of the boys were present in the class.

ix. The writer and director are here.

x. Distribute these sweet between the students of your college.

xi. Aristotle’s *The Poetics* are the best treaty on literature.

xii. The captain along with the team, have arrived.

3. (a) Write the symbols of any ten consonant sounds with at least two examples. (8)

(b) Transcribe the following words and marks the primary accent also:

   - Reading, examination, teacher, submit, attendance (8)

(c) Define the following terms with examples: (4)

   i. Phoneme  ii. Syllable

4. (a) Read the following passage and answer the questions that follow it: (10)

   It is a strange that, according to his position in life, an extravagant man is admired or despised. A successful businessman does nothing to increase his popularity by being careful with his money. He is expected to display his success, to have smart car, an expensive life, and to be lavish with his hospitality. If he is not so, he is considered mean and his reputation in business may even suffer in consequence. The paradox remains that if he had not been careful with his money in the first place, he would never have achieved his present wealth. Among the two income groups, a different set of attitudes and values manifest themselves. Carefulness with money to the point of meaness is applauded as a virtue. Nothing in his life is considered more worthy than paying his bills. The ideal wife for such a man separates her housekeeping money into joyless little piles- so much for rent, for food, for the children’s shoes; she is able to face the milkman with equanimity and never knows the guilt of buying something she can’t really afford. As for myself, I fall into neither of these categories. If I have money to spare, I can be extravagant, but when, as is usually the case, I am hard up, then I am the meanest man imaginable.

   Answer the following questions based on the reading passage. Don’t forget to go back to the passage whenever necessary to find or confirm your answers.

   i. According to the opinion of the writer, who is a successful businessman?

   ii. What does the phrase ‘lavish with his hospitality’ signify?

   iii. How do the low paid people feel when they spend too much money on anything?

   iv. How does the housewife, described by the writer, feel when she saves money?

   v. What is the impression that the writer as far as money is concerned?

(b) Paraphrase the following paragraph: (10)

   Self-reliance is the pilgrim’s best staff, the worker’s best tool. It is the master key that unlocks the difficulties of life. ‘Help yourself and Heaven will help you’ is a maxim which receives daily confirmation. He who begins with crutches will generally end with crutches. Help from within always strengthens but help from without invariably enfeebles the recipient. It is not in the sheltered garden but in the rugged Alpine cliff where the storms beat most violently that the thoughts plants are reared. It is not by the use of life jackets that you can best learn to swim but by plunging courageously into the waves and beating them. To wait until some charitable man passed by – to stand with arms folded, sighing for a helping hand is not the part of any manly mind. The habit of depending on others should be vigorously resisted, since it tends to weaken the intellectual faculties and paralyze judgment. The struggle against adverse circumstances has, on the contrary, a supporting and strengthening effect like that of the pure mountain air on an enfeebled frame. This is lesson which, nowadays, is not taught in college.