BCA / Integrated MCA 1st Semester Examination
Communication Skills
Subject Code: AHL- 111

Time Allowed: 03 hours.          Maximum Marks: 100

Before answering the question paper the candidate should ensure that they have been supplied the correct question paper. Complaints in this regard, if any, shall not be entertained after the examination.

Note: Attempt any five questions and all questions carry equal marks.

Section – A

1 (a) Provide synonym of the following words:

(i) Yummy (ii) Deceive (iii) Enough (iv) Minimum (v) Ill

(b) Provide antonym of the following words:

(i) Beautiful (ii) Clean (iii) Humble (iv) Masculine (v) Praise

(c) Give one word for the following phrases:

(i) A place with tables for gambling (ii) Refined social behavior

(ii) Study of rocks and soils (iv) A secret organization of criminals

(v) One who looks at the bright side of things

(d) Use the given prefixes and make two words using each prefix

(i) Sub-  (ii) Un-  (iii) Anti-  (iv) Dis-  (v) Re-
2 (a) Correct the following sentences: (10)

1) Wordsworth is one of the great poet of literature.
2) Distribute these sweets among the two boys.
3) We should work hardly for success.
4) There were many sheeps in the field.
5) She is a untidy girl.
6) These gifts are for you and I.
7) The Manager and CEO are here.
8) If the maid informed me beforehand, I would have done my work earlier.
9) How you know this person?
10) Give me a scissor.

(b) Punctuate the following sentences using appropriate punctuation marks: (10)

1. sohans brother in law lives in delhi
2. alas i am ruined said he.
3. The teacher said honesty is the best policy
4. Truth is god god is truth
5. Where are rohits toys

3. Explain the concept of consonant and vowel sounds in RP system (Received Pronunciation)? How many such symbols exist in IPA? (20)

Section – B

4 (a) Read the following passage and answer the questions that follow it. (10)

The New Year is the time for resolution. Mentally, at least most of us could compile formidable lists of ‘do’s and ‘don’ts’. The same old favourites recur year in and year out with the children, do a thousand and one job about the house, be nice to people we don’t like, drive carefully, and take the dog for a walk every day. Past experience has taught us that certain accomplishments are beyond attainment. If we remain deep rooted liars, it is only because we have so often experienced the frustration that results from failure. Most of us fail in our efforts at self improvement because our schemes are too ambitious and we never have time to carry them out. We also make the fundamental error of announcing our resolution to everybody so that we look even more foolish when we slip back into our bad old ways. Aware of these pitfalls, this year I attempted to keep my resolution to myself. I limited myself to two modest ambitions, to do physical exercises every morning and to read more in the evening. An overnight party on New Year’s Eve provided me with a good excuse for not carrying out either of this new resolution on the first day of the year, but on the second, I applied myself assiduously to the task. In fact, I have just bought a book entitled ‘How to Read a Thousand Words a Minute’. Perhaps it will solve my problem, but I just have not had time to read it.

i) Why most of us fail in our efforts for self-improvement?
ii) Why is it a basic mistake to announce our resolution to everybody?
iii) Why did the writer not carry out his resolution on New Year’s Day?
iv) Find out the words in the above passage which convey the similar meaning to the following: (1) Achievements (2) Irritation (3) Drawbacks (4) Essential
v) Provide a suitable title for the passage.

(b) Write a detailed note on the technical layouts of a Business Letter. (10)

(b) Write a detailed note on college life. (10)

6. (a) Write a letter of complaint about the supply of the defective furniture items (10)

(b) Write a slogan and supporting text on the topics given below: (10)

(i) Regular exercise  (ii) Water Conservation